

TSA GUIDE

The TSA (Transportation Security Administration) is a security background check that is necessary for any non-US citizen seeking flight training. It applies only to the following three items: Private Pilot License, Instrument Rating, and Multi-Engine Rating. You should complete an application for each of the licenses or ratings that pertain to you before arriving into the US. There is a \$130 fee for each application which is only applicable to one license or rating at a time. If you intend on doing all three, you will pay \$130 X 3. Payments are made via Credit Card online. Keep copies of all payment receipts.

1. **Create Account.** Go to <https://www.flightschoolcandidates.gov/> and begin process.
2. **Enter Information.** Enter your personal information and training information into the TSA website. You will need to have the following information ready to enter:
 - Current Passport and US Visa Information
 - Previous Passport and US Visa Information if applicable
 - Current address information
 - Previous address information for past 5 years
 - Employment history, including employer contact information
 - Course Information
 - Course ID = 011 021 031
 - Course Name = PPL (Private) IFR (Instrument) MEL (Multi-Engine)
 - Aircraft Type = C152 C172 PA-134
 - Training Date = your official start date
 - Ending Date = one year from that
 - Category = 3
 - Color scanned image of passport
3. **Pay Fee.** You will receive an e-mail from TSA prompting you to pay the \$130 fee for each of the applications you have submitted. Pay by credit card online. Keep copies of the receipts.
4. **Fingerprinting.** You will receive an e-mail from TSA regarding fingerprinting to finish the application process. If you can do this in your home country, this will allow you to start training immediately upon arrival into the US. If it is not convenient to get fingerprinting in your home country, you can do this once you arrive into the US. Approval for training usually takes about one week after fingerprints are submitted, although no guarantees are made.

*If you are local in Sarasota, you may get your fingerprinting done through us in the main terminal. This option will not appear online as it is a special privilege to Cirrus Aviation. We can provide you with directions for that.

You will need to take the following with you to the fingerprinting station:

Copies of TSA emails A Credit Card Passport Green card or visa

* Flights will not be permitted toward training until TSA approval is granted. TSA contacts Cirrus Aviation at each of these e-mail steps so we are kept well informed of your progress throughout the application process. Final Approval usually takes 1 to 2 weeks. We will need copies of all your information so please keep a file as you go.